



Re-enrollment 2023-24

All forms and fees are due by Friday, February 24, 2023

Family Name: _____

Checklist for Every Non-Choice Family:

- Completed Tuition Contract (signed unless applying for tuition adjustment)
- \$200 Family Registration Fee (\$400 after February 24th)
- Supply Fee for each enrolled child (Must be paid in full at time of enrollment)
- Tuition Check made out to PHWS (if paying in full to receive 3% discount. Supply fee not included)
- Set up FACTS account if needed (families paying monthly not previously registered with FACTS)
<https://online.factsmgt.com/signin/3Zmm2>
- Family Pledge of Understanding
- If adding a new student, make sure they are listed on your contract
- Early Childhood or Grades application for each new student with \$75 application fee

Additional Checklist if applying for Tuition Adjustment

- Completed Tuition Contract-Unsigned
- Completed Tuition Adjustment Request-Signed
- Complete Tuition Adjustment Application through FACTS (\$40 fee applies)
<https://online.factsmgt.com/signin/3Zmm2>