



Tuition Contract 2017-2018

Parent/Guardian (please print): _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Phone: _____

*\$200 Re-enrollment fee due per family with completed contract or completed Tuition Adjustment paperwork			
Supply Fee – must be paid in full or added to a FACTS payment			
Program	Fee	number of Children	Total Fee
Grades (1-3)	\$450		
Grades (4-8)	\$550		
5 Day Kindergarten	\$450		
3 Day Kindergarten and Wonder Garden	\$340		
TOTAL			\$

2017-18 Tuition Schedule with sibling discounts			
Program	Oldest Child	2nd Child 15%	Additional Children 25%
Grade school (1-8)	\$11,080	\$9,415	\$8,310
5 Day Kindergarten	\$9,810	\$8,335	\$7,355
3 Day Wonder Garden and Kindergarten	\$7,395	\$6,285	\$5,545

Student's Name	Grade in 2017-18	Tuition
_____ (name of oldest child)	_____	_____
_____ (name of second child)	_____	_____
_____ (name of third child)	_____	_____

Office only	
Tuition total	\$ _____
Less Tuition Adjustment	-\$ (_____)
Tuition due	\$ _____

Tuition Sub Total \$ _____
Less 3% if paid in full by 4/24/17 (\$ _____)
Total Stated Tuition Due \$ _____

Payment Plan - I (we) will pay the tuition to PHWS by making payments under the following plan (please check one):

- Full Tuition Payment- 3% discount (if paid by 4/24/2017 or within 30 days of acceptance letter for new families)**
Does not apply to supply fee. Supply must be paid in full at this time to receive the discount on tuition.
- Monthly FACTS Payment** – Requires FACTS Automatic Payment Agreement; completed agreement must be attached to this contract or completed online- <https://online.factsmtg.com/signin/3zmm2>
Facts start date _____ 5th day of the month 20th day of the month
Monthly Payment Amount \$ _____
- ANNUAL APPEAL PLEDGE: I/we are happy to support PHWS with a pledge of \$ _____ per month to be paid according to my/our FACTS payment schedule or a one-time payment of \$ _____ to be made in the month of _____.** Yes! My employer _____ (name of company) will match my gift.

AGREEMENT – *Attached to this agreement is a check for the \$200 nonrefundable re-enrollment fee due on or before 4/24/17. After that date the fee will be \$400. Signatures of all parents/guardians financially responsible for student(s) are required. All parties signing this agreement are responsible for ensuring payment of the entire tuition amount.

I have read, understand and agree to the terms and conditions of this contract stated above and on the reverse side.

Signature of Parent (Guardian)	Date	Signature of PHWS representative
Signature of Parent (Guardian)	Date	Signature of PHWS representative

PRAIRIE HILL WALDORF SCHOOL
2017-2018 Tuition Contract Terms and Conditions

I (we) understand and agree to the following:

Period of Enrollment: I (we) understand and agree that the term of this Tuition Contract shall be for the entire school year, or, in the case of a student entering after the school year has begun, from the date of enrollment to the last day of the school year.

Other Fees: Parents are responsible for all overnight fieldtrip costs, Aftercare, instrument rental and private lessons, student contribution for the Grade 8 fieldtrip, sports fees and other extracurricular activities.

Commitment for the Full School Year: I (we) understand and agree that there is no reduction, refund, credit or other allowance made for snow days, absence, illness, missed classes due to tutoring or other programs, dismissal or withdrawal, except as provided through the **Early Withdrawal Policy**.

Registration/Supply Fees: I (we) understand that the application and yearly registration/supply fees are non-refundable, and due upon registration (re-enrollment) to hold a space for my (our) child(ren) for the school year. Students enrolling after **January 1** will be billed 50% registration/supply fees.

Payments through FACTS: I (we) understand that if we choose the monthly payment plan, I (we) must complete the **FACTS** Automatic Tuition Payment Agreement, and make payments to **FACTS** (set-up fee of \$45 applies) through automatic deduction from my (our) checking or savings

Divorced or Separated Parents: PHWS request and reviews copies of divorce decrees, child support agreements, or any other agreement between parents pertaining to the support and funding of a child's education. **By signing this contract, all parties accept full responsibility for ensuring payment of the entire tuition amount. Each parent must fill out their own contract if splitting the cost.**

Tuition Adjustment Applicants: I (we) understand that this Tuition Contract is contingent on a satisfactory agreement with the school regarding Tuition Adjustment, provided I (we) file a timely and complete Tuition Support application, in accordance with the procedures and re-enrollment deadline set forth in the Tuition Adjustment Application packet.

Late Payment: Families that miss an automatic tuition payment due to insufficient funds will be charged a \$30 missed payment fee by **FACTS** and may incur a similar fee from their bank. All payments due for the current school year must be submitted by June 30.

Returned Checks: A \$40 fee will be assessed by PHWS for any returned check. Returned checks will **not** be deposited.

Past Due Balances: I (we) understand that all past due tuition, fees and care program charges must be current in order for our child(ren) to attend classes. Any request for an exception must be made in writing to the Business Administrator. Any outstanding balance can be put on **FACTS** at the discretion of the school. For accounts in arrears exceeding the late payment policy guidelines, I(we) agree to pay 6% finance charges per month on outstanding balances as of **June 30, 2018** and all costs of collection of delinquent payments, including, without limitation, reasonable collection agency fees, attorney's fees and court costs. **Re-enrollment is contingent upon full satisfaction of any unpaid balances owed to the school, unless an alternative payment plan has been previously approved with written, signed agreement by the school and accepted by both parents.**

Scholastic Records: I (we) understand that Prairie Hill Waldorf School reserves the right to withhold any diploma, written reports, scholastic or other student information until all tuition and other fees due the school under the terms of this agreement are paid.

Early Withdrawal Policy: I (we) understand that if I (we) withdraw our child(ren), in writing, received by the Administrator prior to **August 1, 2017**, our financial obligation for the 2017-2018 tuition and fees will be limited to the non-refundable application and registration/supply fees. I (we) also understand that Prairie Hill Waldorf School may place written conditions for a student's continuance at any time. Should such conditions be placed before or during the school year, I (we) can choose to withdraw my (our) child(ren) and the financial obligation will be limited to the prorated tuition from date of departure and the non-refundable fees. After **August 1, 2017**, if I(we) choose to withdraw my (our) child(ren) prior to completing the full school year, I (we) will be obligated to pay 25% of the remaining tuition for the school year, as prorated from the student's last day of attendance and based on the number of school days for the year.

Exclusion from School: I (we) understand and agree that Prairie Hill Waldorf School shall have the right to exclude any student from attendance, temporarily or permanently, under any circumstances deemed in the sole and exclusive discretion of the School, to be interfering with the health, safety or educational development of the student or any other student(s), or whose progress or conduct is unsatisfactory, or are more than 90 days past due on payment of tuition or other fees owed to the school. The School further reserves the right to deny continued enrollment, or re-enrollment, to any student if the School reasonably concludes that the actions of a parent or guardian (including inappropriate verbal, written or email communications) are inconsistent or in nonsupport of the educational environment or counterproductive to a positive working relationship between the School and that student's parents or guardians.

Tutoring, Consultation or Special Services: I (we) agree that we are responsible for payment for any supplemental tutoring, external consultation or special services which Prairie Hill Waldorf School does not provide as part of its core curriculum, and which the School has recommended and deems necessary for the student to perform at grade level.

Responsibility for Loss or Damage: I (we) agree to be responsible, upon written request of the School, for the replacement cost of any supplies, materials or equipment which the student breaks or damages. I (we) recognize that the school is not responsible for damages to, or theft of personal property brought to or left on school grounds.